

**CORABELLA CHAPPELL MEMORIAL SCHOLARSHIP FUND
APPLICATION YEAR 2019-2020**

The Corabelle Chappell Memorial Scholarship is providing scholarships for deserving students. The Center for Scholarship Administration, Inc. (CSA), a non-profit, independent organization is the facilitator of the program.

QUESTIONS AND ANSWERS ABOUT THE PROGRAM

Q: What is the application process?

A: There are (2) parts to the application process:

1. You must set up an account and complete the online process. (Once you have done this you will get an email back confirming we received the online portion of your application and reminding you to complete step 2.)
2. You must mail in the additional required materials. (see list below)

Q: Who is eligible for the scholarship?

A: The initial selections will be based on the eligibility criteria as follows:

- Applicants must be residents of the County of Lackawanna, Commonwealth of PA.
- Applicants must demonstrate financial need.
- Applicants must attend Keystone College in LaPlume, Pennsylvania.

Additional Desired Qualifications:

- A minimum cumulative GPA of 2.5 on a 4.0 scale.

Q: When is the deadline for submission of materials?

A: The online application and information pertaining to the application process will be available at www.csascholars.org/chappell. The online application will open on **FEBRUARY 5, 2019**. The online application will close on **APRIL 15, 2019**. The deadline for submission of the online portion of the application is **APRIL 15, 2019**. The deadline for receipt of the additional required materials is **APRIL 15, 2019**. Required supplemental materials may be scanned and emailed to Elisabeth@csascholars.org or mailed to:

The Corabelle Chappell Memorial Scholarship
4320 Wade Hampton Boulevard
Suite G
Taylors, SC 29687

Q: What constitutes a complete application packet?

A: You must submit the following additional materials:

1. The signed **SCHOLARSHIP AWARD AGREEMENT** found in the online application.
2. An **OFFICIAL TRANSCRIPT** with grades and cumulative GPA posted through the latest fall semester.
3. **SAT/ACT SCORES**.
4. A **PERSONAL STATEMENT/ESSAY**. Submit a one-page personal statement explaining why the scholarship is important to the applicant. Include college and career plans, if known. Include applicant name and name of scholarship on the page.
5. A **LIST OF YOUR ACADEMIC HONORS, LEADERSHIP SKILLS, AND COMMUNITY SERVICE**, etc.
6. A completed **W-8 or W-9 FORM**, as applicable. This form must be completed by the applicant.
7. A copy of your **SAR Report** (Student Aid Report). This is the report you receive after completing your FAFSA (Free Application for Federal Student Aid).

Q: What is the value of the scholarship award?

A: The number of recipients and the amount of each scholarship may vary from year to year due to fluctuations in the Fund's value and/or applicable document restrictions. Subject to the trust terms, the awards will be applied to the cost of tuition, fees, books and supplies and should not exceed these costs. Scholarship awards must be used in the year they are awarded. Failure to submit the required materials will result in the permanent loss of the scholarship. Unused funds must be returned to the Corabelle Chappell Memorial Scholarship Fund.

Q: What schools can a recipient attend?

A: Recipients must attend **Keystone College in LaPlume, Pennsylvania**. Recipients must be enrolled **full-time** each semester and working towards an **undergraduate** degree.

An eligible educational institution is one whose primary function is the presentation of formal instruction and that normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of students in attendance at the place where it carries on its educational activities.

Q: What if I am unable to attend consecutive semesters?

A: Extenuating circumstances requiring a student to sit out a semester must be explained in writing to CSA. You will be notified of the final decision. If a recipient is out for a semester, then that semester is forfeited.

Q: How are winners selected?

A: The Scholarship Selection Committee will consider the respective ability, educational goals, financial need and career ambitions of each applicant.

Q: How will I be notified if I am chosen as a recipient?

A: Once final approval has been given by the Trustee, CSA will email award letters to the recipients with detailed information about the scholarship. Candidates not selected to receive awards will be notified by CSA via email.

Q: Is this scholarship renewable?

A: This scholarship is a four-year scholarship subject to the following terms and conditions: recipients must maintain a minimum cumulative GPA of 2.5 on a 4.0 scale and must continue enrollment at Keystone College. Students must remain enrolled full-time, continuously throughout the four-year scholarship.

Scholarship recipients will receive information from CSA each year on the procedure to verify continued eligibility for the scholarship. Recipients must submit a renewal application, transcript or grade report, and W-8 or W-9 form, in order to be considered for renewal of their scholarships each year. Scholarship amounts are not guaranteed, as renewed scholarship amounts may vary from year to year due to a variety of factors.

Once a scholarship goes into effect, grade reports will be required at the end of the Fall semester. The grade report must include the name of the student and name of the college. It is the responsibility of the recipient to request the grade report.

An official transcript will be required at the end of the Spring semester. The transcript must reflect the name of the student and name of the college. It is the responsibility of the recipient to request the transcript.

Do you need  for

College?

*Apply for a
CORABELLE CHAPPELL MEMORIAL
Scholarship*

Eligibility Requirements:

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- Applicants must demonstrate financial need.
- Applicants must attend Keystone College in LaPlume, Pennsylvania.

Additional Desired Qualifications:

- A minimum cumulative GPA of 2.5 on a 4.0 scale.

To apply online visit website:

www.csascholars.org

DEADLINE: APPLICANTS MUST SUBMIT THE REQUESTED INFORMATION VIA THE WEBSITE AND BY MAIL. ALL ADDITIONAL ITEMS MUST BE RECEIVED NO LATER THAN 5:00 PM EST APRIL 15, 2019.